

EDGEWOOD

INDEPENDENT SCHOOL DISTRICT

*San Antonio*

PROFESSIONALISM ♦ ACCOUNTABILITY ♦ COMMUNICATION

# Prospective School Board Member Information Meeting

*Learn what it takes to serve on the EISD School Board*

# What Is A School Board?

## Trustees:

- Act on behalf of citizens of a school district
- Guardians of public trust, responsible for success or failure of the school district
- Advocate for educational excellence for the students and puts the students interest first

# What Does The School Board Do?

- Hire the Superintendent
- Evaluate the Superintendent
- Collaborate with the Superintendent
- Adopt a vision statement and Strategic Plan
- Adopt an annual budget
- Set the tax rate
- Canvass election results
- Adopt policy

# What Does The School Board Do?

The board of trustees of an independent school district or the governing body of an open-enrollment charter school **shall provide oversight regarding student academic achievement and strategic leadership for maximizing student performance.**

Added by Acts 2017, 85th Leg., R.S., Ch. 925 (S.B. [1566](#)), Sec. 4, eff. **September 1, 2017.**

# What Does The School Board Do?

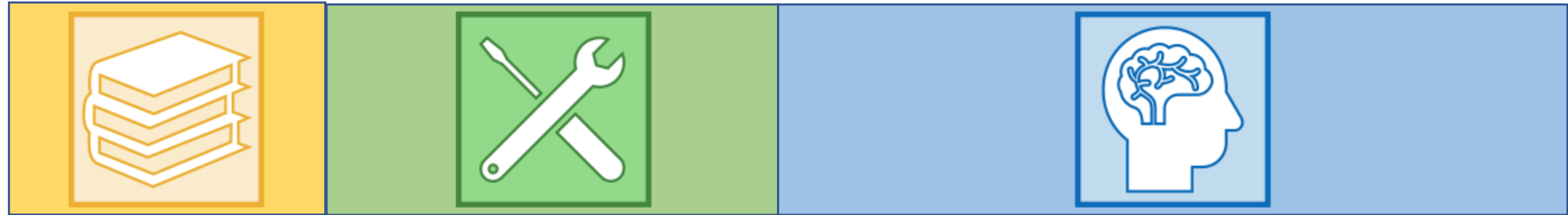
(a) An independent school district is governed by a board of trustees who, as a body corporate, shall:

- (1) oversee the management of the district; and
- (2) ensure that the superintendent implements and monitors plans, procedures, programs, and systems to achieve appropriate, clearly defined, and desired results in the major areas of district operations.

(a-1) **Unless authorized by the board, a member of the board may not, individually, act on behalf of the board.** The board of trustees may act only by majority vote of the members present at a meeting held in compliance with Chapter [551](#), Government Code, at which a quorum of the board is present and voting. **The board shall provide the superintendent an opportunity to present at a meeting an oral or written**



# What Impacts Adult Behavior Change?



**Knowledge**

**Skills**

**Mindset**

## LSG Mindsets

I am the genesis of transformation

Integrity is my access to goals

# How Does The Board Perform These Duties?

## Trustees:

- Familiar with Board Online Policies
- Familiar with Board Member Ethics (BBF Local)
- Speak with the Superintendent, Board President and Experienced Trustees





# BOARD ADVISORY COMMITTEES

District Safety

Facilities & Finance

Strategic Planning

School Health





# Members



Olga Moucoulis,  
Chief of Staff &  
Communications

Cynthia Trevino,  
Chief of Human  
Resources & Student  
Support Services



Luis Gomez,  
Board Member

## Meeting Dates

September 20, 2023

November 29, 2023

February 14, 2024

May 22, 2024

# School Health Advisory Council

**Purpose:** School Health Advisory Council (SHAC) is defined by the Texas Department of State Health Services (DSHS) and appointed by the school district level to provide guidance to the district on coordinated school health programming and its impact on student health and learning. The group of individuals represents segments of the community. The board shall appoint at least five members to the SHAC. A majority of members must be persons who are parents of students enrolled in the district and who are not employed by the district. One of those members shall serve as chair or co-chair of the SHAC.

# Strategic Planning Advisory Committee

**Purpose:** Edgewood ISD has the 2022-2028 District Strategic Goals consisting of a System of Great Schools North Star Goals and two Locally Developed Strategic Goals. These goals are used to guide the 2022-2028 District Strategic Plan. Lone Star Governance is to provide coaching and support, through a continuous-improvement framework to intensively focusing on improve student outcomes. Lone Star Governance accomplishes this intense focus through tailored coaching aligned to the five pillars of the Texas Framework for School Board Development, as adopted by the State Board of Education: Vision and Goals, Progress and Accountability, Systems, and Processes, Advocacy and Engagement, and Synergy and Teamwork. In addition to the primary focus on improving student outcomes, Lone Star Governance provides systems for governing legal and fiscal responsibilities.



## Members



**Phillip Chavez**  
Deputy  
Superintendent

**Dr. James Hernandez**  
Board Vice President

**Theresa Salinas**  
Chief Innovation  
Officer

**Meeting Dates:**  
Beginning of the Year: October  
Middle of the Year: March  
End of the Year: June

# Members



- Dr. Robert Basurto (Chair), Assistant Superintendent of Academic Services
- Elvis Williams, Assistant Superintendent of Operations
- Myrna G. Martinez, Assistant Superintendent of Business & Operations
- Joseph Guerra, Board Secretary
- Frank Espinosa, Board Member
- Richard Santoyo, Board Member

# Facilities & Finance Advisory Committee

**Purpose:** The function of the Facilities and Finance Committee is to provide strategic advice and recommendations to the District and the Board of Trustees. The Facilities and Finance Committee should strengthen the existing board and Senior Leadership Team (SLT), but in no way interfere with their respective authority.

The Facilities and Finance Committee should possess expertise about our community, schools, the needs of our students and budgeting processes. The District and the Board of Trustees shall rely on the Facilities and Finance Committee, as an external group, to provide non-biased information and advice that will be in the best interest of Edgewood I.S.D. in its entirety.

**\*Meeting Dates:**  
**Beginning of the Year: October**  
**Middle of the Year: March**  
**End of the Year: June**

\*Additional meetings will be held on an as needed basis.



# District Safety Advisory Committee

# Members

Purpose: The committee shall participate on behalf of the district in developing and implementing emergency plans consistent with the district multi-hazard emergency operations plan to ensure the plans reflect specific campus, facility, or support service's needs. Provide recommendations to the board and district administrators on updating the district multi-hazard emergency operations plan in accordance with the Texas Education Agency, the TxSSC, or a person included in the registry of persons providing school safety or security consulting services established by the TxSSC.



- Martha Castilla, Board President
- Dr. Kimberly Madkins, Assistant Superintendent of School Leadership
- Jesse Quiroga, Chief of EISD Police
- Michael Valdez, Board Member

**\*Meeting Dates**  
July 22, 2024  
October 28, 2024  
February 24, 2025

\*Additional meetings will be held on an as needed basis.

# What Does The Superintendent Do?

- Collaborates with the School Board
- Manages district operations
- Prepares an annual budget
- Makes professional employment recommendations
- Recommends policy for adoption
- Manages the adopted strategic plan

How does the  
Board and Superintendent  
work together?



# Vision and Goals 1: Inputs, Outputs, Outcomes

## **Inputs:**

- Resources and activities invested in a particular program, process, or strategy; usually knowable at the beginning of a cycle; a measure of effort applied.

## **Outputs:**

- The result of a particular set of inputs; usually knowable in the midst of a cycle; a measure of the implementation of the program, process, or strategy

## **Outcomes:**

- The impact of the program or strategy; usually knowable at the end of a cycle; a measure of the effect on the intended beneficiary.





# Vision and Goals 1: Adult and Student Outcomes

## **Adult Outcomes:**

- A measure of school system results that are not student results; outcomes that are not student outcomes.

## **Student Outcomes:**

- A measure of school system results that are student results rather than adult results; outcomes that are a measure of what student know or are able to do.



# Systems and Processes: Board Work

## Board Work:

Items that are discussed and/or acted on during board-authorized public meetings because either:

- State or federal law/rule required the board to do so
- Directly related to student outcome goals
- Directly related to Superintendent Constraints

Items that are not legally required and that the Board has not designated as Board Work are, by default, Superintendent Work



# Progress and Accountability 1: Monitoring Calendar

- **Monitoring Calendar:** A Board-adopted multi-year schedule that describes the months during which student outcome goals, constraints, and progress measures are reported to the Board and when leadership evaluations are conducted.



# Systems and Processes: Monitoring Report

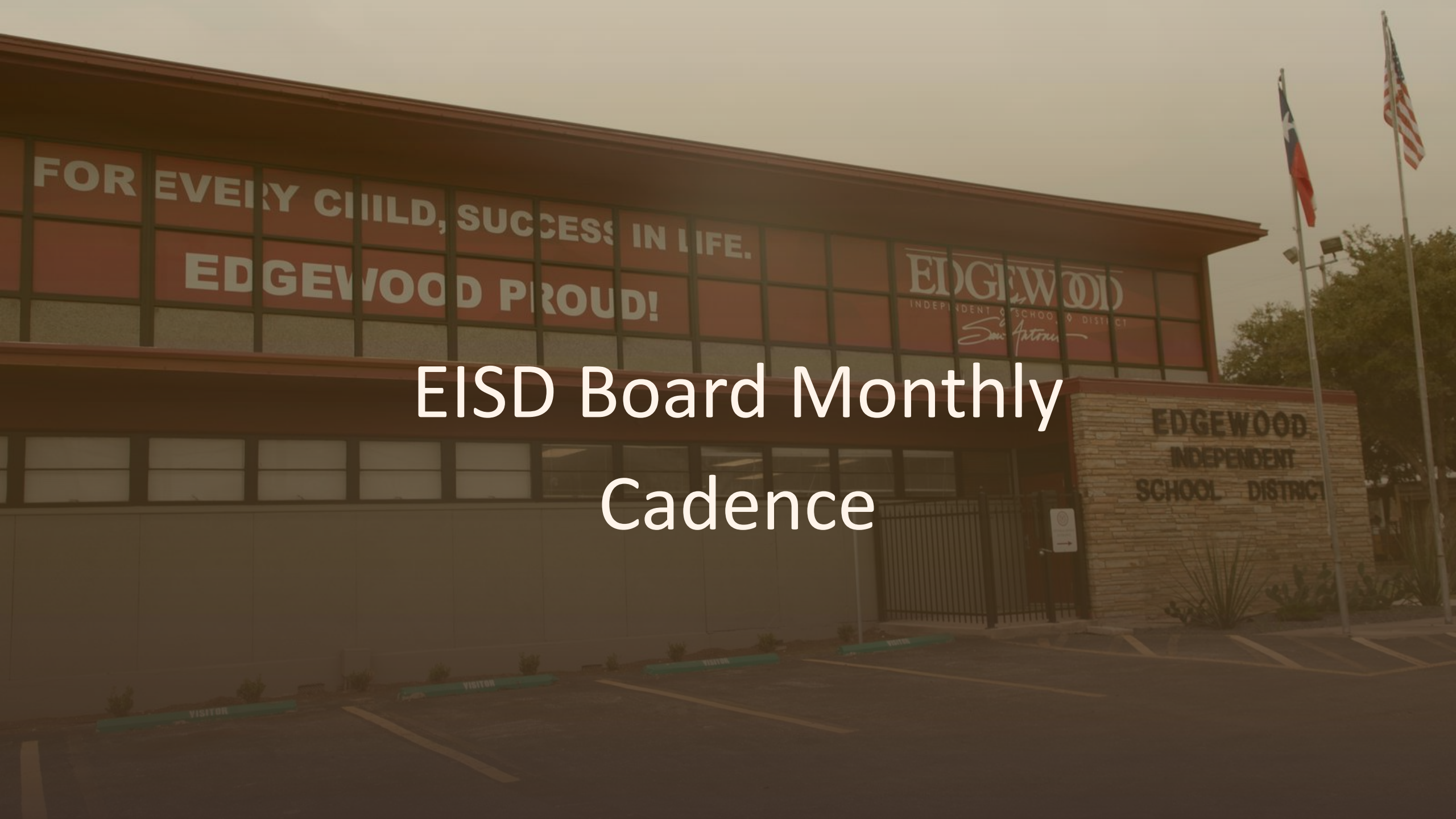
- **Monitoring Report:** A report that provides evidence of progress to the Board regarding their adopted student outcome goals and constraints according to the Monitoring Calendar. It must contain:
  1. The student outcome goal and GPM or constraint and CPM being monitored
  2. The current status of the student outcome goal and GPM or constraint and CPM compared to previous, annual, and deadline targets
  3. The superintendent's interpretation of performance
  4. Supporting information that describes any needed steps.



# LSG Integrity Instrument

- **Board Self-Evaluation:** Boards use the LSG Integrity Instrument to self-evaluate quarterly as a means of monitoring whether or not their adult behaviors are increasingly focused on improving student outcomes.
- **Implementation Integrity Instrument:** A continuous improvement framework, used for quarterly self-evaluations on researched based behaviors, for school governance teams that commit to focus on improving student outcomes.
- **Quarterly Progress Tracker:** A tool used to monitor the progress of Board self-evaluation scores using the LSG Integrity Instrument.





# EISD Board Monthly Cadence



# Board Officers Meeting

Meetings can last 2 to 3 hours to establish agenda items for the monthly board meetings.



# Board Workshop

Workshops can last 3 to 4 hours. Our board learns about items that will be presented at the regular board meeting for approval. Board Members can take a deeper dive and ask questions about agenda items to make an informed decision when they vote at the regular board meeting. All board workshops begin at 5 p.m. and are recorded in the spirit of transparency.



# Board 1:1 Meetings

Each Board Member has the opportunity to meet with the Superintendent in a 1 to 1 meeting. Meetings are between the workshop and the monthly board meeting to encourage the board member to ask the Superintendent clarifying questions on any item placed on the regular board workshop agenda.



# BOARD PERFORMANCE PLANNING MEETING

These meetings are designed to bring attention to the metrics associated with sustaining a High-Quality School District. Topics may be around areas of inventory in warehouse material, vehicles, fleets, bus ridership, student participation in Nutritional programs, accounting audit findings, and updates on projects. Furthermore, analysis will consist of expounding on student assessment data, scholarship awards, enrollment in AP/ECHS/Dual Credit courses, and other student-centered metrics.



# Board Meetings

## DISTRICT CONFERENCE CENTER

Meetings can be between 2 to 3 hours long. These meetings are held once a month. It is at these meetings that the Board of Trustees vote on all items on our Consent Agenda, if they believe it is in the best interest of the District. Our meetings are to highlight the students, staff, and the great work being done at Edgewood ISD.



# BOARD UPDATE



**To:** EISD School Board

**From:** Dr. Eduardo Hernandez, Superintendent of Schools

Board updates are sent every week except regular board meeting weeks. The update contains information on items going to the board for approval and highlights happenings throughout the district.

# What are the Qualifications of a Trustee

Legal Policy (BBA Legal)

- Be a U.S. citizen
- 18 years or older
- Resident of the district for more than 6 months
- Resident of Texas for 12 months
- Must be a registered voter
- Have not been formally convicted of a felony
- Have not been determined by a court as totally mentally incapacitated

# Board Members: Elections

Local Policy (BBB Local)

- The Board shall consist of seven members
- Election of the Board shall be by place
- General election of Board members shall be on the November uniform election date
- Board members shall be elected for four-year terms, with elections conducted biennially, as follows:

The election for places 1, 2, 3 and 6 held in 2018, 2022, 2026 and four year terms thereafter

The election for places 4, 5 and 7 held in 2020, 2024, 2028 and four year terms thereafter

To be elected, a candidate must receive more votes than any other candidate for the place

# Required Continuing Education For Trustees

First 90 Days	Open Meetings Act (OMA) – 1 hr	Biennial	Evaluating And Improving Student Outcomes (EISO) – 3 hrs
	Public Information Act (PIA) – 1 hr		Sexual Abuse, Human Trafficking, and Other Maltreatment of Children– 1 hr
First 120 Days	Local District Orientation – 3 hrs		School Safety – 2 hrs
	Orientation to the Texas Education Code - 3 hrs		Update to the Texas Education Code - 1 to 2 hrs after each Legislative Session
	Evaluating And Improving Student Outcomes (EISO) – 3 hrs		
	Sexual Abuse, Human Trafficking, and Other Maltreatment of Children– 1 hr		
	School Safety – 2 hrs		
First Year	Cybersecurity – 1 hr	Annual	Cybersecurity – 1 hr
	Team Building (Team of Eight) – 3 hrs		Team Building (Team of Eight) – 3 hrs
	Additional Education based on Framework for School Board Development – 10 hrs		Additional Education based on Framework for School Board Development – 5 hrs



# Compensation and Expenses

- Board members shall serve without compensation. Texas Education Code, TEC 11.061 (d)
- A Board member shall be reimbursed for reasonable, allowable expenses incurred in carrying out Board business only at the Board's request and for reasonable, allowable expenses incurred while attending meetings and conventions as an official representative of the Board. Local Policy(BBG Local)
- Accounting records shall accurately reflect that no state or federal funds were used to reimburse travel expenses beyond those authorized for state employees.

# Self-Reflection

Serving as a School Board member is one of the greatest gifts to a school community. A School Board member can expect to spend between 5-15 hours on average each month in service to the school district. Some questions a potential candidate may want to consider:

- What do you believe should be the long-term vision of EISD?
- What are things you believe EISD is currently doing well?
- What are the biggest challenges EISD is facing?
- What do you believe the board's role is in meeting those challenges?
- What is your view on an ideal relationship between the Board and the Superintendent?
- What do you believe you could bring to the table to be an effective member?
- What would you like EISD to be known for in five years?
- Will you be able to dedicate 5-15 hours per month to Board service?